



Dry Lakes Racers Australia

Speed Week

Incident Action Plan

This Operation Procedures (O.P.) is to be activated whenever there is a serious incident that occurs during Speed Week. This includes incidents within the competition area or within the DLRA Emergency Response Team (E.R.T.) responsible area.

The Emergency Response Team consists of FIRE & RESCUE CREWS, DOCTOR & MEDICAL STAFF, AMBULANCE OFFICERS, and E.R.T. TEAM LEADER.

A serious incident is defined as one that results in damage, serious harm, possible death or death.

Serious harm is defined as;

- (a) harm that endangers a person's life;
- (b) harm that consists of serious protracted impairment of a body part or a physical or mental function;
- (c) harm those results in serious disfigurement.
- (d) harm that damages property or structure.

Due to the remoteness of the location and the time delay of up to one and half hours likely to be taken for police and emergency services to arrive at the incident, it is even more important that the incident be documented as comprehensively as possible.

1.0 An Incident

E.R.T. Team Leader will attend.

Fire and Rescue and Medical will attend.

The South Australian Police, Major Crash Investigation Unit may attend.

Incident Definition

Vehicle crash / Industry incident resulting in property damage, injury and possible death of a driver/rider, crew, and the general public.

2.0 Roles

2.1 Emergency Response Team

E.R.T. is responsible for the entire incident area.

E.R.T. Team Leader will be the sole person in charge of the incident site.

They will liaise with other agencies, the Race Director for any outside agency assistance if required.

2.2 DLRA Fire and Rescue

The Fire and Rescue crew will secure the incident, and work with the Medical Team.

2.3 DLRA Doctor and Medical Team

- a) The Doctor will direct all proceedings and the personnel he requires to assist him.
- b) The Doctor will make an assessment as to the requirement for an Area Medical Evacuation.
- c) The Doctor is the only person authorised to request the Royal Flying Doctor Service. If required he will contact them and provide appropriate information.

2.4 DLRA Race Director

- a) Is responsible for the conduct of the race meeting and will manage the event and the outcomes as they occur, in the event of an incident he will stop the race meeting and alert the E.R.T. Team Leader, Fire & Rescue Crews, Doctor(s) and Medical Team.
- b) Will consult with the E.R.T. Team Leader.



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- c) He will notify the DLRA Chief Inspector(s) of the incident and may request them to attend the incident site location.
- DLRA Assistant Race Director.
 - a) Will attend the incident site and take directions from the Race Director and will be responsible for entries in the DLRA Operation Log.
 - DLRA Chief Inspector(s)
 - a) Will notify the crew of the vehicle in the incident and the location. If they are deemed to be required by the DLRA Race Director, the DLRA chief Inspector will escort them to the incident scene. They may be required to bring any specialist tools or equipment to assist the Fire and Rescue crews in the performance of their duties.
 - DLRA Clerk of Course
 - a) Confirm with the DLRA Starter the driver/rider of the vehicle involved in the incident
 - b) Extract the entry form, which contains the driver/rider personal details including next of kin. In the case of a death, notification of next of kin will be by South Australian Police or Doctor.
 - c) When notified by the Doctor or medical team, contact the DLRA Ground Liaison Officer to prepare the Emergency Landing Ground.
 - DLRA Ground Liaison Officer
 - a) On notification from the DLRA Clerk of Course that an Aero Medical Evacuation is required the DLRA Ground Liaison Officer and his crew are to prepare the emergency landing ground.
 - b) Be responsible for marshalling of the aircraft when it lands and be prepared to assist the aircraft crew as required.

3.0 Action Check List

Action	Who Responsible	Procedure
1.D.L.R.A. Operation Log	Ass. Race. Dir. A.R.D.	Begin to document the incident as above
2. Secure the scene	E.R.T.	Close the road / track to prevent the destruction of evidence. Identify extent of scene and maintain integrity. Vehicles to remain at post impact positions (unless unsafe to do so)
3. Notify Police	E.R.T.	Location / Time / Vehicles / Injuries
4. Observations	A.R.D.	If scene disturbed prior to arrival ascertain original positions of vehicles and evidence
5. Secure the Operations Log	A.R.D.	The operations log along with any photos or video are to be returned to the DLRA Clerk of Course for safe keeping.
6. Alcohol / Drugs	A.R.D.	Note any alcohol containers, illicit drugs prescription medication located within the vehicle.
7. Deceased Person	A.R.D.	Note the 'at rest' position of the deceased either in or out of vehicle, seatbelt worn or not. Note clothing and any obvious injuries.



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8. Photographs	A.R.D.	If possible, photographs or video may be taken. A common-sense approach is needed.
9. Vehicle Seizure	S.A.P.O.L.	All vehicles involved in fatal accidents will be seized by the police.
10. Next of Kin	S.A.P.O.L.	Will notify next of kin once identification has been made.
11. Certification of Deceased	Doctor	Certification of the deceased will be carried out by a Qualified Medical Practitioner.
12. Scene Management	E.R.T. Team Leader	Remember this is an accident scene that could become a Crime Scene. Recognise the collision scene and surrounding area as a crime scene. Cordon and contain the scene. Ensure Operational Safety Philosophy principles are followed. Have everything remain in-situ until .SAPOL MCI have completed their investigation.
Scene Observation	E.R.T.	Recording notes of the collision scene, vehicles and casualties. Weather conditions Track and or Road conditions Light, dull or bright, score cloud cover Tyre marks, condition of tyres. Inflated/deflated Traffic control eg. Speed limits, traffic signage Red and Blue lights are present LEGISLATED speed limit is 25 KPH Point of impact

4.0 Incident Kit

This kit will be retained in the Race Directors vehicle or at Race Control, it will contain

- Incident Operations Log
- Digital clock
- Measuring tape and or wheel
- Still and or video camera

5.0 Companion Documentation

- DLRA Medical Emergency Procedures
- DLRA Medical Emergency Access Plan
- DLRA Fire Evacuation and Emergency Plan
- DLRA Aero Medical Evacuation
- DLRA Operations Log
- S.A. Police MCIS serious vehicle collision handout.
- S.A. Police MCIU tier 1 fatal scene investigation assistance.

This document is a guide to what action should/could occur and are not a hard set of guidelines as all incidents are different and operations must be flexible.